

NEPN/NSBA Code: GDF

## **M.S.A.D. #12 POLICY SUPPORT STAFF EMPLOYMENT**

It is the policy of the Board that when any non-instructional position is created or becomes vacant, every effort is to be made to fill that position with the best qualified candidate.

The Superintendent is hereby designated as the agent of the Board to develop such procedures as are necessary under the law to carry out this policy and to employ, appoint, assign, promote, transfer, accept resignations and terminate non-instructional staff in accordance with this and other applicable policies of the Board. Such actions are to be reported to the Board on a regular basis.

This policy applies to full and part time support staff positions and to coaching and other extra/co-curricular, part time/extra-duty positions.

Cross Reference: AC - Nondiscrimination/Equal Opportunity  
CBC - Qualifications and Duties of the Superintendent  
GDA - Support Staff Positions

**Adopted: May 13, 2003**